



Nov. 20-24, 2019
The Carolina Hotel
Pinehurst, NC

Designer/Donor Contact Information Please print - ALL fields required, except website.

Contact Person: _____

*Only one contact person will receive communication from the FOT office.

Mailing Address: _____

City: _____ State: ___ Zip: _____

Phone: _____

E-MAIL: _____

Name and/or Company to appear in Festival Program and on your design:

Website: _____

DESIGNER/DONOR Contract

I/we assume responsibility for the complete and timely set-up/delivery of the above noted items on the specified day, as well as the proper functioning of all lights and mechanics involved both during the Festival and upon receipt of the item by the purchaser.

It is the responsibility of the donor to establish the value of gifts-in-kind for charitable tax deduction reasons.

This donation becomes the property of Sandhills Children's Center and is to be offered for sale at an auction – the proceeds of which benefit Sandhills Children's Center.

Designer Signature: _____ Date _____

Festival of Trees · 1280 Central Drive · Southern Pines, NC 28387

910-692-3323 · Fax: 910-692-1114 · E-Mail: FOT@SandhillsChildrensCenter.org

Confirmation receipt of this contract will be emailed to you within 2 weeks.

Check one below. Please complete one form for each item you would like to decorate or donate.

GREENERY OPTIONS SUPPLIED BY FESTIVAL OF TREES

Tree - Large (6'x6' décor space)

I will pick up in advance. I will decorate on site.

____ 7'x50" wide Traditional ____ 7'x 34" wide Slim

____ 6.5'x33" wide Slim ____ 5' x 25" wide Slim

Tree - Tabletop (2' x 2' décor space)

(Must pick up in advance & deliver decorated 11/17)

____ 48"x32" wide ____ 36"x22" wide ____ 24"x 20" wide

Wreath (Must pick up in advance & deliver decorated)

____ Unlit Wreath ____ Prelit Wreath

Mailbox Garland (Must be picked up in advance and delivered decorated) ____ Mailbox Garland

DONATIONS

Donor will Deliver **11/17**

Item is Included with form (Retail Value=\$_____)

Hand Crafted Item

____ Pottery ____ Painting ____ Quilt

____ Gingerbread (2' X 2' maximum base)

____ Other Hand Crafted Item: _____

Centerpiece ____ Artificial/silk centerpiece

Gift Basket ____ Baskets do not need to be wrapped

____ **Gift Certificate** \$ _____

____ **Raffle**-Description _____

Register online: www.FestivalofTrees.org